

DELAWARE TOWNSHIP BOARD OF SUPERVISORS

Regular Meeting

May 25, 2016

Minutes

WORKSHOP

Call to Order was made at 5:30 pm.

Pledge of Allegiance

Roll Call: In attendance: John Henderson, Tom Ryan, Jeff Scheetz, Tom Farley - Township Solicitor, and Krista Predmore

Motion to close Workshop was made by Mr. Ryan, with a second by Mr. Henderson. Voting: All in favor. **Motion** carries.

Motion to open Executive Session regarding potential litigation and personnel was made by Mr. Ryan, with a second by Mr. Henderson. Voting: All in favor. **Motion** carries.

Executive Session

Motion to close Executive Session was made by Mr. Ryan with a second by Mr. Henderson. Voting: All in favor. **Motion** carries.

Motion to open Workshop was made by Mr. Ryan, with a second by Mr. Henderson. Voting: All in favor. **Motion** carries.

The following items were discussed:

- Akenac Park Rec Hall usage policy & procedure
- Phone System upgrade
- Upgrade to Microsoft 365
- Electricity Online Auction

Motion to adjourn the workshop was made by Mr. Ryan, with a second by Mr. Henderson. Voting: All in Favor. **Motion** carries.

REGULAR MEETING

Call to Order was made at 6:36 p.m.

Pledge of Allegiance

Roll Call: In attendance: John Henderson, Tom Ryan, Jeffrey Scheetz, Tom Farley - Township Solicitor, and Krista Predmore.

Public Comment on Agenda – None.

1. **Motion** to accept the Minutes from Board of Supervisors Meeting dated May 11, 2016 was made by Mr. Henderson with a second by Dr. Scheetz. Voting: Henderson, Scheetz. **Abstain:** Ryan. **Motion** carries.

Treasurer's Reports

2. Motion to accept Treasurer's Report dated May 25, 2016 was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
3. Motion to pay General Fund bills in the amount of \$13,713.42 was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
4. Motion to pay Recreation Fund Bills in the amount of \$5,493.45 was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.

OLD BUSINESS:

None.

NEW BUSINESS:

5. **BID AWARDS:**

- a. Per the recommendation of the Township Solicitor and Engineer, **motion** to award the Spencer Road project to Pocono Spray, Inc. in the amount of \$14,570.11 from Liquid Fuels was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
 - b. Per the recommendation of the Township Solicitor and Engineer, **motion** to award the Weber Road project to Wayco in the amount of \$ 12,666.76 from Liquid Fuels was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
 - c. Per the recommendation of the Township Solicitor and Engineer, **motion** to award the Childs Park Road Culvert Replacement project to Leeward Construction, Inc. in the amount of \$49,700.00 from Liquid Fuels was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
6. **Motion** to approve the following lot improvement based on the recommendation of the Planning Commission at their May 17, 2016 meeting:
- a. Klubak – Wild Acres – Section 8, Block 803, Lot 18a

was made by Mr. Henderson with a second by Mr. Ryan. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.

7. **Motion** to approve the following lot improvement based on the recommendation of the Planning Commission at their May 17, 2016 meeting:

a. Klubak – Wild Acres – Section 18, Block 1801, Lot 42a

was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.

8. **Motion** to hire Nicholas Riccio as part-time seasonal lifeguard at Akenac Park at a rate of \$10 per hour pending the results of all background checks was made by Mr. Henderson with a second by Mr. Ryan. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
9. **Motion** to hire Kimberly Koncelik as part-time seasonal lifeguard at Akenac Park at a rate of \$10 per hour pending the results of all background checks was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
10. **Motion** to adopt Delaware Township Emergency Operation Plan was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
11. **Motion** to approve abatement of taxes for tax year 2016 for property owner, Ed Liszka of Lot 40, ABCD BLK W-501 SEC 5 Wild Acres due to sewage permit denial and County reassessment in April 2016 was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
12. **Motion** to approve Resolution 2016-03 to participate in an online electricity auction with EMEX, Inc was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
13. **Motion** to table upgrade the Township phones system from Blue Ridge Cable to Cloud Voice Communications in the amount of \$895.00 was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
14. **Motion** to approve Hoffmann Electric proposal dated May 11, 2016 in the amount of \$4,200 for 400 amp overhead service, meter consolidation, connect to distribution panel with new breakers and reconnect all sub-feeders was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Scheetz. Nay: Henderson. **Motion** carries.

- 15. Motion** to table Pike County 4H and Penn State Extension to use the recreation hall for Harvest Fest on September 24, 2016 was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
- 16. Motion** to approve Township Hall building use request by Milford Valley Quilters Guild on July 28, 2016 from 9am to 3pm for a program was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
- 17. Motion** to approve Akenac use request for the Pike County Veterans picnic on June 29, 2016 from 12pm to 4pm was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
- 18. Motion** to approve Akenac use request by T. Christensen for a graduation party on June 26, 2016 from 2pm to 7pm was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
- 19. Motion** to approve Akenac use request by L. Connell for a birthday party on June 12, 2016 from 10am to 5pm was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.

CORRESPONDENCE:

Marsch-Kellogg Post 139 letter dated May 9, 2016

ANNOUNCEMENTS:

DTVAC Chicken BBQ – Sunday May 29th - \$15 per ticket

Akenac Park opens Friday, May 27th for swimming.

PUBLIC COMMENT

Public comment consisted of, but was not limited to the following: Mr. Henderson – NPS Global Warming, Pike County Conservation Open House and Akenac Park projects; Bukaj – draft agendas; Mr. Kroener, Ms. Neufeld, Ms. Bukaj, Ms. Hines, Mrs. Moran – Akenac playground; Mr. Shirley – Township Auditors.

Motion to adjourn the meeting was made at 7:33 p.m. by Mr. Henderson with a second by Mr. Ryan. Voting: All in Favor. **Motion** carries.

Respectfully submitted,

Krista Predmore
Township Administrator/Assistant Treasurer